

**HCRA STATE CHAMPIONSHIP REGATTA VENDOR'S CONTRACT**

Hawaiian Canoe Racing Association, (hereinafter "HCRA"), grants the vendor designated below (hereinafter "Vendor"), the right to occupy space #\_\_\_\_\_ to sell crafts or food at the HCRA State Championship Race (the "Race"). Craft vendors agree to pay \$125.00 for the right to be a craft Vendor at the Race. *No food booths other than those sponsored by an KOA club are allowed.* Food vendors agree to pay \$275.00 to be a food Vendor at the Race.

1. Vendor is prohibited from selling or giving away items, except for the following [list type of crafts or anticipated menu]: \_\_\_\_\_  
\_\_\_\_\_
2. Vendor shall not, without prior written consent of the HCRA, assign or sublet such space, or any part thereof.
3. The space on which said Vendor shall display and exhibit its products will be assigned by the Race Commissioner and will be as shown on the floor plan provided for said activity. Failure to occupy the designated space will result in Vendor being asked to move.
4. HCRA will not be liable to fulfill this contract if the premises on which this activity is to be produced is destroyed beyond the control of HCRA.
5. The conditions, rules, and regulations printed in Exhibit A, attached hereto are incorporated herein. HCRA shall have full power, in its sole discretion, to make or amend any rules. All rights granted Vendor herein are contained in this agreement. (Disputes concerning the meaning of interpretation of any provision hereof shall be resolved by HCRA and its decision shall be final.)
6. Payment for reservation of a space at the Race *must be made upon submission of this contract.* Failure to do so may result in the space being given to another Vendor. Space will be allocated at the discretion of HCRA (Samantha Moikeha or her designee) and will be not be assigned to a Vendor until payment is received.
7. Miscellaneous: (such as special requirements, ie. need to have a van parked behind your space for supplies, request for end space because of set up of booth, etc.). All requests will be reviewed, and to the extent possible, honored but HCRA makes no promises or assurances that each request will be fulfilled.

\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF the parties hereto have set their names this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_.

Hawaiian Canoe Racing Association  
C/O McKeon Sheldon Mehling: K. Mehling  
2145 Kaohu Street, #203  
Wailuku, HI 96793  
(808) 276-1080

\_\_\_\_\_  
Company/Club Name

\_\_\_\_\_  
Vendor's Signature & Printed Name

\_\_\_\_\_  
Phone number

**OFFICIAL USE ONLY:**

Approved: \_\_\_\_\_ Check No: \_\_\_\_\_ Receipt No: \_\_\_\_\_

EXHIBIT "A" TO  
HCRA STATE CHAMPIONSHIP REGATTA VENDOR'S CONTRACT

**CONDITIONS, RULES AND REGULATIONS**

- BOOTH:** Unless otherwise stated, each Vendor is responsible for providing their own booth(s), structures(s), or displays(s), to be no larger than 10x10 for a craft/merchandise booth and 10x10 for a food booth (*unless specific arrangements are made for different size tents/trucks*). If additional space is required, additional charges may apply. The location of each vendor's booth will be determined by HCRA. Failure to abide by the space assignment will result in denial of the opportunity to sell goods/food and removal from the event.
- CONTROL OF PREMISES:** HCRA may prohibit the display of any exhibit or merchandise not meeting their approval.
- REMOVAL OF GOODS:** Vendor expressly agrees that ALL parts of his/her exhibit will remain intact between the hours of 8:00 a.m. and 5:00 p.m. Saturday, August 3, 2019. Vendor shall completely remove his/her booth(s) and all installations no later than 7:00 p.m., August 3, 2019. All the goods or property left after this date and hour will be at Vendor's sole risk. Vendor shall be liable for any damage which he or she may cause the building or facilities in connection with this booth.
- INSURANCE AND LIABILITY:** Exhibitor shall carry comprehensive general liability insurance in an amount not less than \$1,000,000.00 and shall name HCRA and its affiliate associations and clubs as an additional insured. HCRA assumes no risk that may arise from the use of said space(s) by Vendor, and by the acceptance of this agreement. Vendor agrees to hold and save harmless of and from, any loss or damage by reason thereof. HCRA assumes no responsibilities whatsoever for any property placed on the premises and is hereby expressly released and discharged from any and all liability from any property.

HCRA OFFICER SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

VENDOR'S SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

*If you need further information, please contact:*  
Keri Mehling 808-276-1080

**Checklist for Submission**

**(spots are 1<sup>st</sup> come/1<sup>st</sup> serve – incomplete applications are not deemed received)**

- 1) Signed vendor contract, 2 pages
- 2) Payment for booth
- 3) Copy of Certificate of Insurance naming "Hawaiian Canoe Racing Association and its affiliate associations and clubs".
- 4) Vendor Permit with copy of General Excise Tax License