



## 2023 Fundraiser Approval Form

### Hawaiian Canoe Racing Association

Maximum six (6) fundraisers per club. ALL fundraisers require pre-approval. Approval forms must be provided at least ten (10) days prior to the intended event.

<b>Member Club and Contact Information</b>	
<b>Name of Fundraiser Event</b>	
<b>Date / Time</b>	
<b>Estimated Gross Receipts of Event</b>	
<b>Details of Fundraiser, i.e., food sales, paddle-races, etc.</b>	
<b>Location of Fundraiser Event</b>	
<b>Is Owner of premises requiring a Certificate of Insurance? (attach COI request form)</b>	Yes          No
<b>If yes, list name &amp; mailing address of Additional Insured</b>	
<b>Is Security being provided?</b>	Yes          No
<b>Is liquor being sold or being provided at no cost?</b>	Yes          No
<b>If liquor is being sold, estimated liquor receipts</b>	\$
<b>Is there a limit on the amount of liquor that will be served to patrons?</b>	Yes          No
<b>Will anyone be monitoring amount of liquor being served to patrons?</b>	Yes          No

\*FOR ANY INDEPENDENT CONTRACTOR THAT WILL BE PROVIDING A SERVICE AT THE EVENT, I.E., ENTERTAINMENT; CATERER, ETC., PLEASE ENSURE THEY ARE INSURED, AND THEY PROVIDE HCRA WITH A CERTIFICATE OF INSURANCE THAT NAMES HCRA AND YOUR MEMBER CLUB AS ADDITIONAL INSUREDS UNDER THEIR GENERAL LIABILITY POLICY.

Submit completed Fundraiser Approval form to the following:

1. Keri Mehling at [kerionmaui@yahoo.com](mailto:kerionmaui@yahoo.com)
2. Kainoa Scheer at [kscheer@acwhawaii.com](mailto:kscheer@acwhawaii.com)