



2024 Fundraiser Approval Form

Hawaiian Canoe Racing Association

Maximum six (6) fundraisers per club. ALL fundraisers require pre-approval. Approval forms must be provided at least ten (10) days prior to the intended event.

Member Club and Contact Information		
Name of Fundraiser Event		
Date / Time		
Estimated Gross Receipts of Event		
Details of Fundraiser, i.e., food sales, paddle-races, etc.		
Location of Fundraiser Event		
Is Owner of premises requiring a Certificate of Insurance? (attach COI request form)	Yes	No
If yes, list name & mailing address of Additional Insured		
Is Security being provided?	Yes	No
Is liquor being sold or being provided at no cost?	Yes	No
If liquor is being sold, estimated liquor receipts	\$	
Is there a limit on the amount of liquor that will be served to patrons?	Yes	No
Will anyone be monitoring amount of liquor being served to patrons?	Yes	No

*FOR ANY INDEPENDENT CONTRACTOR THAT WILL BE PROVIDING A SERVICE AT THE EVENT, I.E., ENTERTAINMENT; CATERER, ETC., PLEASE ENSURE THEY ARE INSURED, AND THEY PROVIDE HCRA WITH A CERTIFICATE OF INSURANCE THAT NAMES HCRA AND YOUR MEMBER CLUB AS ADDITIONAL INSURED UNDER THEIR GENERAL LIABILITY POLICY.

Submit completed Fundraiser Approval form to the following:

1. Keri Mehling at kerionmaui@yahoo.com
2. Kainoa Scheer at kscheer@acwhawaii.com